

Help - Form overview

Icon	Status	Description
	without db-table	These forms will not be stored in the database.
	not stored	No data has been entered yet.
	empty	The form has been saved empty. In the form family at least one form has been stored empty.
	partially filled	At least some data has been entered but not all mandatory fields have been filled.
	completely filled	All mandatory fields have been filled.
	data entry complete	The data entry is finished. This status does not display the underlying completion status.
Color	Status	Description
	standard form	Used for the capture of normal data.
	Adverse Event form	For capturing data during the workflow of Adverse Events.
	Serious Adverse Event form	For capturing data during the handling of Serious Adverse Events.
Symbol	Status	Description
	validation	The rule validation of this forms finished with problems (warning, error).
	comment	At least one comment has been posted.
	open query	At least one query is open.
	answered query	All queries in this form are answered.
	resolved query	All queries have been resolved.
	reviewed data	The form has been reviewed, all queries are answered (review A, review B, both).
	partly review	In a form family only a part of the forms has been given the status review A (upper flag) or B (lower flag). If all included forms had been reviewed, the flag becomes green (last example, upper flag).
	manually frozen	All editing and examination has been finished. No further processing allowed.
	frozen	The form is not longer editable (freezed by system).
	patient uneditable	The patient is not longer editable (frozen, deceased). In deceased patients new adverse events can still be created and edited.
	opened formfamily	If the formfamily has been opened the included forms are



shown at the bottom of the page.

SDV

	Status	Beschreibung
	not done	No verification has been made on this item or form. (single or resulting status)
	in progress	Some items has yet not been verified or are deferred. So the verification is still in progress. (resulting status)
	deferred	A final verification is not possible at the moment. Perhaps a difference has been noticed which must be cleared. (single status)
	not possible	The original data has gone lost or a difference could not be cleared. So a verification could not be done. (single status)
	verified with errors	SDV has been made but for at least one item it was impossible. (resulting status)
	not necessary	A verification of this item or form is not necessary, e.g. when the SDV is only tested at random. (single or resulting status)
	verified	The verification has been finalized and there were no differences. The resulting status could include some items where the verification was not necessary. (single or resulting status)